

NEW ONLINE COURSE
TUESDAY 16th AUGUST 2022

Half-day Online Workshop

PROJECT MANAGEMENT

Introduction & Refresher

Presented by

KAREN HOLLAND
- Director, SCHEMA



A highly-experienced and engaging presenter, Karen is renowned for being a practical professional who brings a “common sense” perspective to the complex field of project management.

Karen is a professional project manager with more than thirty years' experience. This includes managing projects and programmes ranging in value from tens of thousands to hundreds of millions of dollars, and involving building control systems, asset management and resource management planning and consenting systems.

Her expertise in project management is matched by a well-developed understanding of compliance. She has completed a wide range of system engineering and auditing assignments for councils throughout New Zealand, many of which have involved the design and implementation of building control systems.

Karen is a certified PRINCE2 Project Manager, PMI Project Management Professional and certified internal auditor for ISO management system standards.

Date: Tuesday 16 August 2022

Time: 1.00pm – 5.00pm

Venue: ONLINE via Zoom

Cost: ABC Members: \$295 + GST
Non-Members \$375 + GST

WORKSHOP OVERVIEW

Would you like to know more about how to manage projects? Or would a refresher help you to manage your projects better? If so, then this half day workshop is for you.

The workshop will identify how project management differs to other work management approaches.

It will explore the importance of balancing the triple constraint of time, cost and quality within a project's scope. We will move through the project life cycle highlighting the importance of planning and monitoring work to ensure continued project feasibility. Emphasis in this workshop will be on interactive learning.

Workshop participants will have the opportunity to take part in discussions and be involved in group and individual activities to strengthen learning. Examples referred to during the workshop will be tailored to building compliance and regulation contexts.

PROJECT MANAGEMENT

Introduction and Refresher

Registration Details

DATE/TIME	LOCATION: ONLINE
Tuesday 16 August 2022 1.00pm – 5.00pm	Details to be provided upon registration

PRICE:
 MEMBER \$295+gst
 NON-MEMBER \$375+gst

COURSE ATTENDEE DETAILS:

COURSE ATTENDEE 1:	EMAIL
COURSE ATTENDEE 2:	EMAIL
COURSE ATTENDEE 3:	EMAIL
COURSE ATTENDEE 4:	EMAIL
COURSE ATTENDEE 5:	EMAIL
COURSE ATTENDEE 6:	EMAIL
Company:	
Address:	
	Phone:

PAYMENT DETAILS:

Email address for INVOICE/RECEIPT:

I wish to pay by: INVOICE

CREDIT CARD

VISA MASTERCARD NAME ON CARD:

CREDIT/DEBIT CARD ACCOUNT NUMBER:

EXPIRY DATE:
M M Y Y

CARD SECURITY CODE (CSC)
(3-digit number on back of card)

CARDHOLDER'S SIGNATURE:

PLEASE NOTE THE FOLLOWING:

1. The member price is for fully paid up ABC members only and/or their staff, and includes Affiliate, Corporate and Associate membership.
2. An invoice will be sent to the designated email address on the registration and must be paid within 7 (seven) days of receiving the invoice to secure you your place.
3. Cancellation: Registrations cancelled 14 days prior to the workshop date will receive a full refund if paid. After 14 days a 20% administration fee will apply. There will be no refund if cancelled 7 days prior to the workshop date.
4. Invoice is confirmation of registration.
5. Should the workshop be cancelled for any reason, ABC will refund in full all paid registrations.
6. CPD certificates will be issued on completion of the workshop



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